



Tel: 781-585-0500

Fax: 781-585-0534

# TOWN OF KINGSTON

*Office of the Board of Selectmen*

*Town House*

*26 Evergreen Street*

*Kingston, Massachusetts 02364*

*Board of Selectmen*

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## F/T CDL DRIVER/LABORER

Town of Kingston seeks to fill a F/T CDL Driver/Laborer position at the Hwy. Dept. Hours: 40 p/w, 8 p/d, Wednesday-Sunday, 7:00 a.m. to 3:30 p.m. Requirements: MA Class A CDL w/Air Brake Endorsement, Tanker Endorsement preferred, Class C Hoisting License w/no relevant restrictions preferred. \$16.63 p/hr. plus benefits. Job description & application available at Selectmen's office, 26 Evergreen St., Kingston, MA 02364. Submit application to Jill Myers, Town Admin. at address above by July 28, 2010 at 4 p.m.

FOR PUBLICATION

PATRIOT LEDGER – CLASSIFIED

July 14, 2010.

## **LIGHT TRUCK DRIVER/LABORER** (Town of Kingston, Massachusetts)

### **Definition:**

Manual work assisting in the operation of Highway Department projects; all other related work as required.

### **Supervision:**

Works under the direct supervision of the Highway Foreman or the assigned supervisor.

Performs varied duties of a routine nature following acceptable standards of quality and performance, requiring a moderate measure of responsibility and judgement in determining method of completion.

### **Job Environment:**

Work is generally performed outdoors under variable weather conditions, near hazards associated with construction sites.

Operates a variety of light trucks; also operates a variety of hand and power tools.

Makes occasional contact with other town employees, and the public.

Errors could result in delay or loss of service, and personal injury to self and/or others, and damage to equipment.

### **Essential Functions:**

*(The essential functions or duties listed are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)*

Performs manual tasks in connection with the maintenance, care, upkeep, repair, marking and beautification of highways, streets, parking lots, and other town property; such tasks may include cutting grass, applying pavement markings and paint, raking, dumping, spreading, grading, and rolling of asphalt, gravel, stone, and any other material; cleaning, repair and installation of culverts, catch basins, drains, and ditches; patching, paving and repair of highways, streets, parking lots, sidewalks, and other town property; and general cleaning of roads and streets.

Sweeps sidewalks and roads, rakes and mows lawns; pickup and haul debris and rubbish; shovels snow; sands roads and operates trucks and equipment in connection with snow removal activities.

Performs tasks assisting mechanics, carpenters, electricians, painters, plumbers, steamfitters, masons and other tradesmen engaged in maintenance, repair, or construction work; such assistance may include adjustments and repair of equipment, sharpening tools, mixing paint, etc.

Removes deceased animals from the roadways.

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Assists in Transfer Station activities as necessary.

Performs similar or related work as required or as situation dictates.

**Recommended Minimum Qualifications:**

**Education and Experience:**

High school diploma or equivalency; one year experience in equipment operation and truck driving; any equivalent combination of education and experience.

**Special Requirements:**

Class A Commercial Driver's License with air brakes endorsement is required; Tanker endorsement preferred. Class C Hoisting License with no relevant restrictions is preferred.

**Knowledge, Ability and Skill:**

Working knowledge of the hazards and safety precautions involved in the work performed. Ability to understand and follow oral instructions; ability to operate power hand tools.

Knowledge of the practices, materials, tools, and equipment commonly used in the construction, repair, and maintenance of roads and sidewalks.

**Physical Requirements:**

Ability to perform heavy manual labor under varying weather conditions for long periods of time. Ability to drive heavy equipment for long periods of time during all types of weather conditions. Incumbent is frequently required to stand, walk, use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is frequently required to sit, climb or balance, stoop, kneel, crouch, or crawl, talk or hear. The incumbent must frequently lift and/or move up to 100 pounds. Must be able to conduct visual inspections while in the field.

*(This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirement of the job change.)*